**Amina Lasker**

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**Health Information Specialist/Manager Profile**

Highly organized and detailed-oriented healthcare worker with master’s degree in Health Informatics Administration and hands-on experience in health information systems, policies, and procedures. Possess in-depth knowledge and understanding of health informatics and analytics, health information exchange, information integrity, data quality, and classification system. Instrumental in addressing, devising, and monitoring remediation plans related to HIPAA and security breaches of client information. Highly skilled in clinical medicine, Cather based vascular and electrophysiology procedure, clinical documentation, coding, and data governance. Competent professional, confirming continuity and specificity of clinical documentation throughout the record. Exhibit excellent organizational, communication, presentations, and time management skills.

**Areas of Expertise**

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| --- | --- | --- |
| * Health Information Management | * Clinical Documentation | * Clinical Operations |
| * Health Information Systems | * Electronic Medical Record | * Workflows Designing |
| * Policies Development | * Medical Coding | * Team Coordination |

**Education**

**MS in Health Informatics Administration, GPA: 3.9 |** University of Maryland University College, May 2019

**Bachelor of Medicine, Bachelor of Surgery (M.B.B.S.) |** Rangpur Medical College, Bangladesh

**Certifications**

*Registered Health Information Administrator (RHIA) Certification* ***|*** *ECFMG Certification (Educational Commission for Foreign Medical Graduates)* ***|*** *CPR Certification* ***|*** *HIPAA Certification* ***|*** *CCS Certification (in progress)*

**Experience Highlights**

**Washington Hospital Center,** City, State, 9/2019 – 01/2020

**Health Informatics Extern**

Liaised and functioned closely with nursing informatics specialists to ensure smooth running of electronic health record functions. Delivered services as a liaison between end users and corporate to enhance quality and completeness of documentation of provided care. Attended meeting and query classes on regular basis with physician champion to discuss impeding issues and corrective actions required to improve documentation.

***Key Contributions:***

* Focused on maintaining update knowledge of systems and techniques by joining coding/financial educational programs and regulatory educational programs.
* Rendered expert advice and recommendations on the use of MC 75 mobile device for nursing workflow and MUSE EKG barcoding application.
* Provided active functional support in devising a prioritized agenda as well as steered efforts in executing activities for professional growth and members’ development.

**Washington Hospital Center,** City, State, 1/2004 – Present

**Walter Reed, Bethesda,** City, State, 01/2012 – Present

**Cardiac Monitor Technologist**

Evaluate and assess cardiac rhythms and accurately record measurements, calculations, and interpretations of patient records. Monitor patient condition and keep registered nurses up-to-date with cardiac rhythm or rhythm component changes. Utilize excellent communication skills while responding to queries of medical staff. Complete all assigned tasks in an efficient and professional manner such as maintaining all telemetry equipment and supplies in inventory, documenting all relevant information of patient, and reviewing cardiac medical records. Serve as a preceptor to educate new telemetry employees about hospital-specific practices, policies, and procedures

***Key Contributions:***

* Conducted risk management meetings with physicians, nursing directors, and physical therapists on regular basis to discuss how to overcome potential risks.
* Led detailed analysis to determine and troubleshoot technical problems related to the central monitoring system and take appropriate initiatives related to biomedical repairs.
* Significantly enhanced knowledge, skills, and performance by attending inter-departmental training.
* Played a key role as a member of 2017 Process Improve net (PI) Project, won team of the PI project 2017 title, and saved almost $100K for the hospital.

**Health Care, Inc.,** City, State, Nov 10 – Dec 2014

**Clinical Assistant**

Maintained complete record of patient history and physical examinations of patients to avoid any inconsistency. Educated and guided patients through various facilities and procedures. Kept proper checks and balances to ensure completeness and accuracy of all medical records of the center.

***Key Contributions:***

* Collaborated and worked closely with physicians to discuss treatment plans and executed follow-up with patients.

*Additional* ***Clinical Externship******Experience*** *at Veterans Affairs Medical Center and Washington Hospital Center*

**Research Experience**

**Medstar Clinical Research,** Aug 2011 – Nov 2011

**Research Associate**

* Contributed efforts in the research project to identify the genetic influence for sudden cardiac death.
* Steered in-depth research to determine and highlight potential study subjects while verifying subject eligibility as well as discussed protocol participation with subjects and consulted with physicians and staff regarding study issues.
* Coordinated with patient to obtained written informed consent and designed materials that helped in the accurate conduct of the study and in compliance with good clinical practice.
* Completed research work within specified timelines by utilizing good judgment skills and making informed decisions.

**Howard University Hospital,** Sep 2005 – Feb 2006

**Research Associate**

* Rendered expert services as a research associate at Howard University Hospital and carried out research to prepare technical manuscripts for publication.

**Professional Association**

Association of Health Information and Technology (AHIMA) | Bangladesh Medical and Dental Council (BMDC)

**TECHNICAL PROFICIENCIES**

Competent in the use of Cerner EHR, Med-connect, Cerner scheduling and computer assisted coding applications | Microsoft Office Suite | Academic knowledge of SQL